



Foreign Affairs Handbook

14 FAH-4 — Diplomatic Pouch and Mail Handbook

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14 FAH-4 H-220 POUCH CONTENTS

1. This CT updates the office symbol A/ISS to A/GIS in 14 FAH-4 H-220.
2. **Change Transmittal** has replaced the term, Transmittal Letter. Change transmittal was selected as being more appropriate in this age of electronic information transmission.
3. Officers are reminded that Department-issued materials not codified in the Foreign Affairs Manual or its supplemental Foreign Affairs Handbook series generally have no regulatory validity (see 2 FAH-3 1115.2).

Filing Instructions for Paper Copies

1. Remove and discard 14 FAH-4 H-220 (CT:DPM-2; 05-06-2009; 10 pages) and insert the new 14 FAH-4 H-220 (10 pages).

Distribution Notice

1. The Foreign Affairs Manual and Handbooks (unclassified) official version can be found on the State Department's Intranet site.
2. All posts and offices keeping paper versions of the Foreign Affairs Manual are responsible for maintaining the FAM on a current basis (see 2 FAM 1116.5).
3. Use **KFAM** and **AINF** TAGS on **all** communications on FAM/FAH issues; direct questions concerning issuance, validity, and updating to A/GIS/DIR. Direct questions concerning substance and interpretations to the office indicated at the end of this change transmittal letter.

(A/LM)